SUFAC Meeting Minutes

February 24, 2022, 5:15 PM

1965 Room, UWGB

1. Call to Order
2. Roll Call
3. Recognition of Guests
	1. Lisa Jackovich- Budget Director
	2. Corey King- Vice Chancellor of inclusivity and student affairs
	3. Somali Students Union
4. Approval of Agenda
	1. So moved: JD
	2. Seconded: Aidan
	3. Approved
5. Approval of Minutes
	1. Motion to approve the minutes from
		1. Seconded: Isaac
6. Reports
	1. Vice Chair: Started going over the guideline changes we would like to make. They can’t be made without discussing but I think the ideas we have will make orgs lives easier and hopefully give them more money.
	2. Chair: We received an email request for the men’s volleyball club we will meet with them first before we approve start up funds as an org if it meets the criteria to be called a org. I have been drafting my letter to the chancellor. We are working on proposed changes. Prepping the email to the orgs
	3. Senate:
	4. SGA Exec: I spoke with chancellor about the mask mandate. Made concerns that he felt that student government wasn’t involved but it was a miscommunication. The last meeting, we have created the intergovernmental affairs committee. That will not cause issues because we have an unfilled seat, so we won’t request. Next week senate we plan to pass the resolution to adopt an amnesty policy that applies to alcohol and other substances if someone is in need of a medical emergency and the call and comply with the police that none of the people will be sited.
	5. Liaison: Contingency is at $27,654.56 org start up fund is at $963.62. Black History Month Exhibit from 2-7pm. GB nites on Friday from 8-11. Spring job and internship fair on Tuesday and Wednesday. Open mic night on Wednesday in the coffee house from 6-7pm.
7. New Business
	1. Somali Students Union Contingency Request -- $1,120
		1. Is to help each other and have a discussion because most students are first generation students. a place to have a discussion to help each other to know what we are going through.
		2. Event where Somali students can encourage to pursue higher. Had this event in 2019 and that was my first semester and that event led me to stay in school. Showed me there are people that care about us. Most of us are first generation so we don’t have family to tell us how to be successful. Encouraging each other on how to be successful. If you talk to someone about what you are going though they are likely going through the same thing. As we indicated we will have around 40 students and we are also expecting to have students from high school or community members. There are a lot of people who are graduating from high school, and we want to encourage them to pursue college degree because that is the best option. We also answer more directly questions about college and help those highschoolers that are attending to show them how and what they need to be in college..
		3. Questions.
			1. Riley: How do you plan on preparing the food?
				1. We are having it at the Mauthe center, and you can have food from outside. With Chartwell’s they don’t have goat meats or the chicken and rice the way we eat. It is traditional so we have someone to prepare it.
	2. Capital Maintenance Fund, VCISA and Municipal Services Presentation
		1. The capital fund is really a not request for any funds it is beginning to put money aside for SUFAC so we can save money for big capital expenditures. Our buildings are getting old, so we find it necessary to put away money. A couple years ago he asked for emergency funds, we should not be in a situation to ask for that we should have a pit of money. We would like SUFAC to develop a capital maintenance fund every cycle. Develop a procedure about how entities will go about asking for these funds. It will be under your purview.
			1. Not small like clean the drains it would $25,000 or higher expense
		2. Questions:
			1. JD: Will there be restrictions on the monetary amount.
				1. Lisa: We would like to see programs to build regular maintenance in. It is fiscally smart to have individual.
			2. Tristan: With this fund are you expecting us to contribute 50,000 every year. Or is this seed money
				1. My vision is you would contribute as much as you can. It will still be under your purview, if we don’t start this now we will have a balloon situation, this is like a savings account type of deal to put money away for those things.
			3. Tristan: The auxiliary that can pull is this only the non-allocable
				1. Just the SUFAC funded departments like the Kress or Union
			4. JD: Is this part of the upcoming budget
				1. It was a part of the budget already and we voted on it at D-day. We want auxiliaries to not have to reconvene in full to fund projects.
			5. Tristan: Your expecting guidelines and procedures from us on the process. Do you have a due date?
				1. I would say you can take a break but at least before next year so between now and end of spring semester.
		3. I sent the document this money was allocated to my predecessor, and it looked like in was agreed on two-year increment. My recommendation is that instead of a two-year allocation It’s because part of the allocable. There are five areas. It is pent on equity diversity and inclusion. The mentoring project is for first gen 30-40% are first gen students, the money given we would like to pull for the mentoring project. We did a pilot in the school of business, and we want to expand that. I hired student and interns and we have spent $1000 in student initiatives. The community outreach is another piece. All of the money goes towards students and or benefits. I don’t want to come back in two years but make it allocable and give a report quarterly or twice a year to give a report.
		4. Questions
			1. Riley: this request is 120,000 annually right
				1. Yes annually
			2. Tristan: This would be allocable so at what date would funds be transfer back. The we envision was that we didn’t want to build a cash reserve
				1. What ever money is left would be used for next year. If we only spend 50,000 I will come back and ask for 70,000. The two-year agreement was I got 120,000 every year.
			3. Tristan: We thought you were given 120,000 every two years.
				1. I want whatever is left to get it to 120,000 every year. So, if I get 120 and use 50 I will ask for 70.

John: But how would you know

I will make projections like every other budget. By the time I come I will have a projection.

* + - 1. Tristan: This changes the circumstances we voted on. We said that 120,000 to work with for 2 years and any money will go back to SUFAC and then every two years you would request again.
				1. If you don’t give me the money students wouldn’t get it.
			2. We gave you 120,000 two years ago. If we collect 120,000 on D-day you get that and any money from the reallocation would go back to SUFAC general.
				1. We don’t do that right so we just can’t miss on anything and that needs to be clear on the direction
				2. Dr. King: We are trying to align it with everything else. As we matriculate people forget the process. To me, either way the money is going to be for students. We are trying to align it that everything is the same because it is an outlier.
				3. We are confused now because when SUFAC makes agreements it gets confusing we don’t want it to be special.
				4. John: A former requested to be an auxiliary contingency request. It is articulated in the bylaws. He wanted to build projects and that was the genesis of that request. When that two-year period was up Gail processed another request that we want to continue that fund and was replenished and now the money is due to expire.

It is coming back around but the process is unique

Tristan: I think we should table this, and we should have a meeting and we can work on this and explain this in the right way. I think we are on the same page.

Either way the money is going to the students

Riley: We don’t understand what the process is. We approved something different.

King: We have a special circumstance

We voted on the special circumstance.

We shouldn’t do special circumstances.

I don’t want the money in a special circumstance. If you want to vote to take the money back at the end of the day its going to the students but I don’t want to create another special circumstance.

John: This was created by the vice chancellor at the time. This vice chancellor is requesting we go to this process.

Lisa: I pictured this would be like the sustainability fund.

Tristan: we vote to collect on that in hopes that money will be spend. In this case you are drawing every year and asking to put it back to 120,000 every year.

JD: how does this affect

What we voted on was that he was going to ask for 120,000 for the next two years and that any money that was not spent was going back to SUFAC reserves like the orgs.

I like what your thinking Dr. King. But I am confused on how we would go about thins based on our plan which is different from his.

Tristan: That’s what I am wondering which is why I think we should table.

Riley: Our minutes from d-day and we talked about that it was going to be Biannual. We are treating this as contingency requested which departments are allowed to request every other year.

King: I heard the vice chancellor purchased uniforms and people were against that. This should not be a discussion five years from now.

Tristan: Exactly. I am not saying we are against the budget, but the process is a little confusing.

* + - 1. Move to table the discussion to the March 10th meeting

Seconded: JD

Motion passes

* + 1. Municipal services are because we don’t pay taxes. We don’t really handle it; it pays for fire and everything. We pay it out of the reserves.
	1. Kress Center Debt and Soccer/Softball Complex
		1. This is the final year. It was an 8-year agreement. This will make the account go to 0.
		2. Tristan: Because we have created this for services the debt what do you envision the university uses the money for in the future?
			1. The university has not decided. We could have to another project or if it comes back to the seg fees.
		3. JD: How much is that?
			1. $112,500
		4. Kress debt: That is the debt service from the UW system it is a 20 or 30 year bond. It is scheduled to go to 2032. There is another big payment next year. It goes up and down. It is just a number given to us.
		5. Tristan: This large payment what is the amount
			1. 1.1 million which is a 400,000 increase
				1. Is there a strategy to pay?
				2. If you look next year we will show a large negative and we will go the negative one time to pay that
				3. Is that the last large amount?
				4. I hope, they refinance it a lot and I will be shocked it don’t know that it will stay this high. Not panic yet but we have a healthy reserve
				5. What is the balance in the reserve?

1.9 and that does not include what is segregated of for the union expansion

* + 1. The budget will move forward the mechanics will just be different
1. Action Items
	1. Somali Student Union Contingency Request -- $1,120
		1. Motion to approve the contingency request in full
			1. So moved: Isaac
			2. Seconded: JD
			3. JD: I couldn’t tell if it was an open event but there are other people going
				1. Remember what we discussed as long as it is not for staff it is fine
			4. Tristan: I would love to try goat meat
			5. Vote: 9-0-0
	2. Kress Center Debt and Soccer/Softball Complex
		1. Kress motion to approve the Kress center debt for 740,205.60
			1. So moved: Aidan
			2. Secede: Zach
			3. Discussion
				1. JD: Yay debt
			4. Vote: 9-0-0
		2. Motion to approve the request for $112,500
			1. So moved: Riley
			2. Seconded: Brendan
			3. No discussion
			4. Vote: 9-0-0
	3. Guideline Review
		1. Reallocation this is just grammatical changes there is a difference between can and shall and it drove me up the wall.
			1. Motion to amend the reallocation guideline
				1. Moved: Aidan
				2. Seconded: JD
				3. No Discussion
				4. Vote: 8-0-0
		2. Club Sports
			1. The same deal.
			2. On item five it is clarifying because we forgot to amend the trip request max to 10 for all orgs. Club sports were excepted from that.
			3. Motion to approve club sports guideline amendment as presents
				1. So moved: Aidan
				2. Seconded: Zach
				3. Vote: 8-0-0
		3. Scholarship
			1. Has been some talk about radically changed the pay structure and out of difference we’ve decided to make it easier. It is a 10% increase every other year. The other thing that was purposed was the leadership contract thing. Tristan tried to get them to happen, but they are a lost cause at this point. Item 7 that is to create the possibility that if a new position is created they can come and request payment for that person. Item 8 there is no limit there up or down to change pay.
			2. That might be a controversial thing
			3. Motion to change the amendment as presented
				1. So moved: Aidan
				2. Seconded: Zach
				3. JD: What is a leadership contract

Repeated in the bylaws

* + - * 1. Ted: For point 8 are you able to requests an exception. I would oppose removing the 10% increase or decrease rule I think it is a good check and balance if there is a situation to change the scholarship received that would be a request
				2. Isaac: I agree with ted
				3. I would like to make a motion to unstrike Item 8 and keep item b
				4. JD: Motion is to amend the main motion to keep items 8 and 8a but not b

Seconded: Isaac

John: b is clarifying a.

Do we want to have it two years or is it justified to have it every year?

I motion enter the committee as a whole

Seconded: JD

Motion is approved

* + - * 1. Motion fails
			1. JD: Amend the motion that scholarships can increase or decrease a maximum of 10%. Scholarships must be justified to SUFAC with valid reason and evidence.
				1. Seconded
				2. Discussion

Riley: Saying it can only fluctuate 10% but every year

Tristan: Should we put in there that they are up for approval every year.

Riley: Guidelines are in the annual budget process, but it still says every two years in the proposal

* + - * 1. Vote to amend the main motion

Motion passes

* + - 1. Riley: The amendment for item 11 was for the confusion about having a scholarship for an internship. That is a state guideline. I proposed to put that in there.
			2. Brendan: It says nothing about years for item 8.
				1. Tristan: Are you saying you want this to read that every year they are up for negotiation

Brendan: you’re the one that brought up the point before

Tristan: It didn’t say how often we could do it, every year or every semester

* + - 1. JD: I make an amendment for it to read every year on item 8.
				1. Seconded: Brendan
				2. No discussion
				3. Motion is amended
			2. Vote to approve the main motion
				1. 8-0-0
1. Announcements
	1. Tristan: Per bylaws we have to announce resignations: Mac will no longer with us as she has decided to pursue other things. I did let her know she can still come to us for anything like letters of recommendation and that goes for any of you as well.
	2. Riley: We are trying to meet biweekly.
	3. Tristan: That means we won’t meet next week. Tentatively if we get things we can’t approve on our own
2. Adjournment
	1. JD: Motion to adjourn the meeting
	2. Seconded: Tristan
	3. Motion is passed