SUFAC Meeting Minutes

March 30th, 2023 5:15 PM

1965 Room, UWGB

1. Call to Order 5:15 PM
2. Roll Call
3. Approval of Agenda
	1. Moved by Zea
	2. Seconded by Tanisha
4. Approval of Minutes
	1. Moved by Nathan
	2. Seconded by Zea
5. Reports
	1. Chair
		1. Dealing with “fallout” of D-day this week
		2. Plan for rest of semester
			1. Going through all the guidelines today
			2. April 13th going through bylaws and voting
			3. April 27th will be elections
			4. Meeting on May 4th for returners and first meeting of new SUFAC administration
	2. Vice Chair
		1. Making sure guidelines were absent of error
		2. List of changes in the document
	3. Senate
		1. Spent 5 hours setting up records and archives from the past 4 years
		2. Senate meeting on Monday
	4. SGA Exec
		1. Receive and app for health and safety chair
		2. Met with Adam and discussed pass the gavel
	5. Liaison
		1. Met with Riley and Brendan
		2. Will be excited when elections are over
		3. Org startup: $2,838.78
		4. Committed: $27,637.35
		5. Amount approved for student orgs on D-day: $342,909.78
6. New Business
	1. SASU Travel Request
		1. Hand in Hand event in Madison
		2. Intersection of culture, education, and professionalism
		3. 16 members going
		4. Asking for approval to use this money from travel agency
	2. Motion to add food, travel, reallocation, and scholarship
		1. Moved by Brendan
		2. Seconded by Zea
		3. Motion carries
	3. Guideline Review
		1. General Guidelines
			1. All sections are summarization of broad guideline or copied section at the bottom
			2. First article added “for other events” to make it more broad
			3. Added “about a budget or other requests which by the guidelines or bylaws requires a presentation” in section 5 to make it clear why people are presenting
			4. Change to allow SGA member on SUFAC board to present budget by themselves
		2. Supplies
			1. Added to the description specifics about capital items
			2. Restated org start up to match current practice
			3. For apparel items that are prohibited except for fundraising
			4. Putting uniforms and footwear for club sports into supplies
			5. Added electronics in front of media equipment in section 4
				1. Braden: what if it was media equipment and electronics for personal use?
				2. Riley: buying anything for personal use is prohibited, electronics are very broad though
			6. “Includes but is not limited to” to emphasize that the media equipment list is not limited to those items
			7. \*Fire alarm went off at 5:37 PM\*
			8. Meeting reconvened at 5:47 PM
			9. Removed banners date because it is no longer applicable
			10. S&E requests under $200 approved automatically; the change was overlooked last year
			11. Stephanie: banners can no longer be printed by the Union so we are looking into Digicopy
			12. Riley: I think we should just remove this then
			13. Stephanie: we should do 1 per year and limit the size
			14. Ayansa: what is a banner?
			15. Riley: they are very large pieces of paper you roll up
			16. Stephanie: currently printing sizes are limited for student orgs
			17. Where is says itemized list, it was added greater specificity of items that will be purchased
		3. Club Sports
			1. Added to definition that these are additional guidelines
			2. On section for S&E was changed to supplies
		4. Contractual
			1. Added on section 5 added funds not going to faculty for speaking at events
		5. Food
			1. The list of pizza places changed to approved vendor
			2. Section 4 added specification for itemization
			3. At section 6 added the language of closed events
		6. Travel
			1. Increasing the per person per day to $80, currently there is no org payment on registration, so this would include total cost of trip, orgs will have to pay 1/3 of their registration costs, this is actually saving SUFAC money
				1. Riley: I believe travel is being funded at an excessive rate and we are trying to nip it in the bud
				2. Ayansa: is c necessary?
				3. Riley: yes, this adds an addition cap on registration costs
				4. Brendan: this will create more balanced travel
				5. Stephanie: I agree, this simplifies things, on number 2 can we specify that orgs have to pay 1/3 of each trip instead of for all the trips together? Also maybe we could take $10,000 and cut it down to $6,000 and then we can get rid of the per person per day
				6. Zea: what stephanie says makes sense to me
				7. Braden: with out the per person per day, theoretically the club chairs could go on trips by themselves
				8. Riley: then SUFAC doesn’t have to inquire for details about trips
				9. Ayansa: I like those last 2 statements
				10. Brendan: keeping per person per day and getting rid of distinction from registration and travel
				11. Stephanie: then students would pay 1/3 for everything involved in travel
				12. Braden: I think it would be useful to get examples for scenarios because some orgs have high registration and some have no registration
				13. Riley: the subcommittee will discuss this more
				14. Braden: under d, is that dues?
				15. Riley: yes
				16. Braden: should we move dues into supplies?
				17. Riley: Most of the orgs that request dues have a high S&E. I will recommend that the new budget sheet has a section for dues
		7. Reallocation
			1. Adding sections to general guidelines
		8. Scholarships
			1. Added more description
			2. I also made reference to the SGA constitution
			3. SGA would be exempt from normal org guidelines and we would dig deeper on those issues
				1. Scholarship guidelines will still be in place to help guide the committee
			4. For section 3, added that scholarship can have an election process
			5. Section 7 is a combination of section 8 and section 10
			6. Section 10 was about being provided evidence for increases in scholarships
			7. SUFAC has discretion to change scholarship amounts based on evidence provided
				1. Riley: I have come to a realization that it is a bad idea to have 10% increase every year
				2. Brendan: exceptions can still be requested
				3. Alex: I think it should be changed to 5%
				4. Brendan: I am not too worried about 10% which gives SUFAC discretion
				5. Riley: should we put another clause
				6. Stephanie: state indicates cost of living is a 2% increase
7. Action Items
	1. SASU Travel Request
		1. Motion to approve by Brendan
		2. Seconded by Tanisha
		3. Zea: LGWG
		4. Motion carries 12-0-2
8. Announcements
	1. Riley: I will send out an email tomorrow about the rest of the semester
	2. Elections will be on the last Thursday and I have interest in all of the positions that need to be filled
	3. Ayansa: next Friday MSU is having the breaking of the fast next week
	4. Jasmin: northern lights extended to April 2nd
9. Adjournment 6:28 PM
	1. Moved by Nathan
	2. Seconded by Alex