



**Internship 497**  
(Undergrad/Grad)

**University of Wisconsin - Green Bay**  
GBOSS (SS1100)  
2420 Nicolet Dr  
Green Bay, WI 54311  
Phone: 920-465-2111  
Fax: 920-465-2765  
gboss@uwgb.edu

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First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Campus ID: \_\_\_\_\_ Phone Number: \_\_\_\_\_ UWGB Email: \_\_\_\_\_

Cumulative GPA: \_\_\_\_\_ Undergrad or Graduate Student: \_\_\_\_\_

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Course Title on the Transcript (Description of what you will be doing; example: Analysis of toddler language). **Do not use the word internship, class subject or N/A in this space:** \_\_\_\_\_

Class Subject (ex: Comm, Math): \_\_\_\_\_ Term: \_\_\_\_\_ Year: \_\_\_\_\_ Credits: \_\_\_\_\_

Instructor Name (please print): \_\_\_\_\_

Special Course Fee: \$ \_\_\_\_\_ If there special fees, you must obtain College Dean's approval and signature \_\_\_\_\_

Segregated fees will be assessed for all courses (up to the approved maximum for graduate and undergraduate courses in a given semester), if a student is registered for at least one on-campus course. Internships are considered on-campus courses.

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Organization or Company where you are doing your internship: \_\_\_\_\_

Internship Supervisor (please print): \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State or Country: \_\_\_\_\_

Responsibilities of the sponsoring organization. Please also include hours scheduled, beginning and end dates and monetary compensation, if any the student will receive:

Instructor's Comments:

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Student: if this form is approved after the add deadline (see [Registration Calendar](#)), you will be assessed a \$15.00 late add fee along with any applicable tuition and fees.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Instructor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Internship's Supervisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Instructor's Budgetary Chair's Signature: \_\_\_\_\_ Date: \_\_\_\_\_